

Health & Wellbeing Board Report template

Bury Health and Wellbeing Board

Title of the Report	Governance arrangements for the refreshed Priority 1 of the Health & Wellbeing Strategy- Ensuring a positive start to life for children, young people and families
Date	18 th December 2014
Contact Officer	Heather Hutton
HWB Lead in this area	

1. Executive Summary

Is this report for?	Information	Discussion	Decision X
Why is this report being brought to the Board?	This report is being brought to the board to seek approval to sign off the governance arrangements for the reporting of Priority 1 actions, measures of success and indicators.		
Please detail which, if any, of the Joint Health and Wellbeing Strategy priorities the report relates to. (See attached Strategy)	Priority 1- Ensuring a positive start to life for children, young people and families		
Please detail which, if any, of the Joint Strategic Needs Assessment priorities the report relates to. (See attached JSNA)	N/A		
Key Actions for the Health and Wellbeing Board to address – what action is needed from the Board and its members? Please state recommendations for action.	Board to approve the governance arrangements for the reporting of Priority 1 actions, measures of success and indicators. This is in order to support the future development of the Health & Wellbeing Strategy and to strengthen the governance mechanisms (through agreed work plans and monitoring arrangements) to ensure that sub groups, projects and other work streams are targeted towards activities that will deliver success as agreed by Team Bury.		

What requirement is there for internal or external communication around this area?	N/A
Assurance and tracking process – Has the report been considered at any other committee meeting of the Council/meeting of the CCG Board/other stakeholders....please provide details.	No this report is specific to the Health & Wellbeing Board

2. Introduction / Background

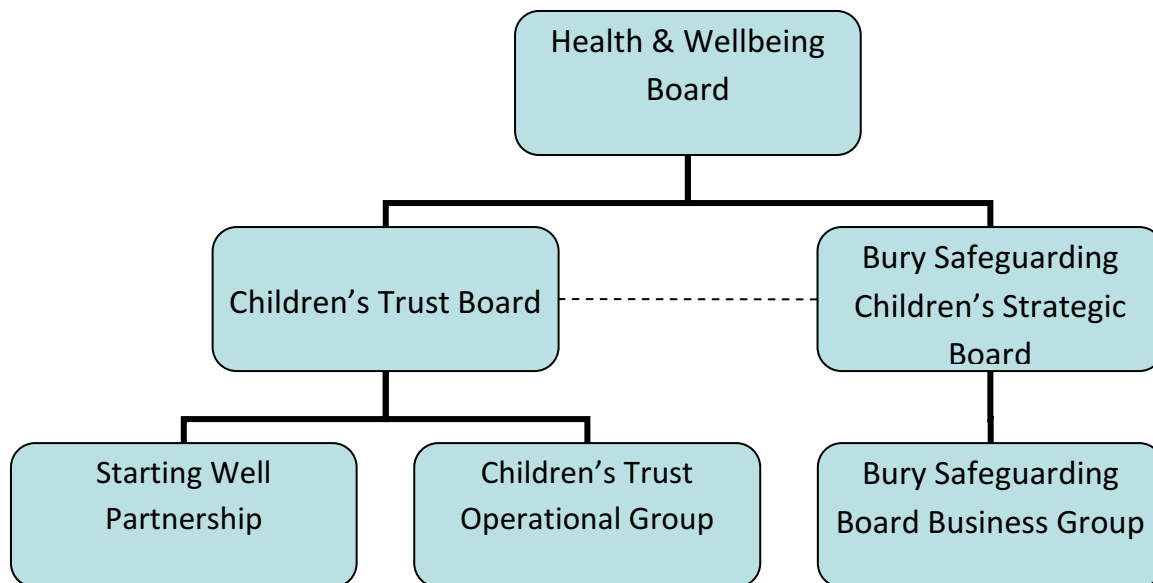
At the Team Bury Forum, it was agreed that all groups and subgroups relating to the Health & Wellbeing Board should be reviewed in order to strengthen governance mechanisms (through agreed work plans and monitoring arrangements) to ensure that sub groups, projects and other work streams are targeted towards activities that will deliver success.

It was agreed at the October Board meeting that this should be undertaken in line with the refresh of the Health & Wellbeing Strategy so that as a priority is refreshed, the relevant groups and sub groups are then reviewed to ensure effective governance and accountability for delivering that priority (please see Appendix 1).

The refreshed priority 1 of the Health & Wellbeing Strategy was signed off by the Health & Wellbeing Board at the October meeting and therefore the Policy Lead and Democratic Services Officer for the Health & Wellbeing Board have been working on governance arrangements for this priority in partnership with relevant stakeholders (please see Appendix 2) .

3. Key issues for the Board to Consider

It is proposed that the governance structure for delivering Priority 1 of the Health & Wellbeing Strategy is:



Children's Trust Board

The Children's Trust Board brings together partner organisations with a shared commitment to improve outcomes for children and young people by working together more effectively. The priorities agreed by the Children's Trust Board are set out in the Children & Young People's Plan. The legal framework underpinning Bury's Children's Trust arrangements is the 'duty to cooperate', set out in S10 of the Children's Act 2004.

The Trust Board meets six times per year, usually on the first Thursday of the month, from 3pm – 5pm and the main purpose of the meeting is the development and delivery of the Children & Young People's Plan.

The Terms of Reference including membership can be found below:



CT Terms of Ref -
Aug 2013.doc

The most recent minutes from the September 2014 board can be found below:



Minutes
04-09-14.doc

Children's Trust Operational Group

The Children's Trust Operational Sub Group is responsible for supporting the Trust Board to meet the priorities in the Children & Young People's Plan.

The Children's Trust Operational Group meets six times per year, aligned to the meetings of the Children's Trust Board.

The Terms of Reference including membership can be found below:



CT Op Group - TofR
draft.doc

The minutes from the first Children's Trust operational Group that took place in November 2014 are not yet available but the agenda for that meeting can be found below:



CT Ops agenda.doc

Starting Well Partnership

The establishment of a Starting Well Partnership was approved by the Health & Wellbeing Board in September 2014 with a remit for providing leadership, direction and oversight of the early year's health improvement agenda. The report can be found below:



StartingWell HWB
report - LJ 100914.doc

The Starting Well Partnership Board meets every six weeks and unfortunately the first meeting of the group scheduled for November 2014 meeting had to be cancelled and therefore the next meeting is due to take place in January 2015. The draft agenda for the January meeting is carried forward from the November meeting and can be found below:



20142711-Draft
Agenda.doc

Bury Safeguarding Children's Strategic Board

Section 13 of the Children Act 2004 requires each Local Authority to establish a Local Safeguarding Children Board (LSCB) with an independent chair for their area and specifies the organisations and individuals (other than the local authority) that should be represented on LSCBs.

The primary goal of Bury Safeguarding Children Board is to ensure that children in its area are protected from harm by providing effective and well co-ordinated services. The BSCB has a wider role, as reflected in Working Together 2013, to engage in wider work to ensure the long term safety and well-being of children. To that end it will have a role in the strategic and planning commissioning of services. These meetings take place quarterly.

There is a Joint Protocol between Bury Health & Wellbeing Board and Bury Safeguarding Children Board. The roles and responsibilities of the two respective boards are different but complementary. They have a common purpose – to promote joint working and co-operation between partners to improve the wellbeing of children in Bury, support and develop areas of mutual interest: examples include, the Child Death Overview Panel (CDOP), safe sleeping arrangements, referrals to A&E, challenges presented and experienced by children from vulnerable groups, teenage pregnancy and multi-agency practice in prevention and early help. The Joint protocol can be found below:



Joint protocol H&WB
and CSCB.pdf

The Constitution including membership can be found below:



Constitution
BSCB.pdf

The minutes from the Bury Safeguarding Children's Strategic Board that took place in June 2014 can be found below:



Mins BSCB June
2014.pdf

Bury Safeguarding Board Business Group

The Bury Safeguarding Board Business Group manages the business of the Strategic Board and meets every six weeks. The constitution is that of the Bury Safeguarding Children's Strategic Board and the minutes are not currently published.

4. Recommendations for action

The Health and Wellbeing Board Terms of Reference state;

"The Board will oversee and receive reports from a set of sub groups which will focus on the delivery of key targeted areas of work. The sub groups will report directly to the Health and Wellbeing Board. Provisions that apply to the HWB would also apply to any sub groups of the HWB."

It is proposed that:

1. The following existing reporting mechanisms continue in line with the Health & Wellbeing Board forward plan:
 - **Children's Trust Board**- to bring the Children's & Young Peoples Plan (produced every three years) to the Board on an annual basis in January of every year.
 - **Bury Safeguarding Children's Strategic Board**- to bring the Annual Safeguarding Children's Report and Child Death Overview Report on an annual basis in September of every year.
2. In order to ensure effective governance and accountability for delivering priority one:
 - The work programme of the CTB will be determined by the Children & Young People's Plan. The CTB must also have regard to any issue referred to it by the HWB.
 - The CTB can make recommendations to the HWB arising from work undertaken on behalf of the Board.
 - It is important that all HWB members are kept aware of the work of the CTB and BCSB, minutes will be circulated for information on a regular basis.

- The CTB will oversee the delivery of the priority one of the HWB Strategy in doing so, the HWB will receive bi-annual reports in July 2015 and January 2016.
- Exception reports as and when required.

5. Financial and legal implications (if any)

If necessary please see advice from the Council Monitoring Officer Jayne Hammond (J.M.Hammond@bury.gov.uk) or Section 151 Officer Steve Kenyon (S.Kenyon@bury.gov.uk).

There are no financial or legal implications.

6. Equality/Diversity Implications

There are no equality or diversity implications.

CONTACT DETAILS:

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Date: 17/12/2014

Appendix 1- Team Bury Report



FINAL report team
bury.doc

Appendix 2- Refreshed Priority 1 report



FINAL report on
refreshed priority 1 H